

CAGLS MEETING AT AGLS/AIS CONVENTION 10/07/05 MINUTES

President Emily Johnson opened the meeting with a welcome. She explained that we had to move the meeting to Friday morning because of a special meeting on Saturday morning that some of the CAGLS board members would be attending. Interim Executive Director Bill Jenkins presented the minutes from the March 2005 meeting in Atlanta, Georgia. John Nichols moved, and John Gottcent seconded, a motion to approve. The motion was passed.

Jenkins presented the Treasurer's report. CAGLS had \$3472.92 in the bank as of October 1, 2005, and a paid membership of 39. He recommended that CAGLS consider making the dues for a two year period rather than one since the dues being charged were more than adequate. Johnson indicated that the dues structure would be discussed later in the meeting. Michael Gress moved, David Starrett seconded, a motion to approve the treasurer's report. Motion passed.

Johnson announced that she had received the following nominations for the elections for this year's officers: Susan Feiner for President-Elect, Bill Jenkins for Executive Director, and Michael Gress, Jake Jakaitis, Judy Patton, Richard Schur, and David Starrett for the Board of Directors. Since no one nominated other candidates, or voted for a write-in candidate, each of those nominated was elected.

Jakaitis took over the meeting and proceeded to discuss items that required a change in by-laws. The members present reached a consensus that the number of board members should be reduced from 12-15 to 10-12; that the dues be changed from \$20 per year to \$25 per two years; and that one board member serve as a board member of AGLS. There was also discussion regarding the responsibilities of board members. Jenkins suggested that board members should be responsible for asking a question on the listserv at least once per year, and for the creation of panels on administration of general education for the AGLS or AACU annual conventions, which was agreed to by consensus. Johnson was to prepare an online ballot for these bylaw changes.

Jakaitis then introduced a Memorandum of Agreement that was being negotiated with AGLS. Members present agreed with the Memorandum as offered. Johnson and Jakaitis were to finalize the MOA at the executive committee meeting of AGLS on Saturday afternoon.

Jakaitis then began a discussion of goals for CAGLS for 2005-06, including creating administrative panels at the conventions, increasing membership, and using workshops to gather information on the needs of general education administrators. Susan Feiner made a suggestion to contact the regional accreditation agencies to find out if they have lists of general education administrators. Jenkins indicated that there was a book with national listings of higher education executives that Bill Badley had contacted about including general education administrators. Perhaps some information could be gleaned from that book as a starter. Jakaitis proposed that he would contact the regional accreditation agencies, particularly North Central. The beginning of AGLS sessions at 9 AM precluded further discussion, but Jakaitis indicated that he would follow through on what had been suggested.