

**MINUTES OF THE COUNCIL FOR THE ADMINISTRATION OF GENERAL AND LIBERAL STUDIES  
(CAGLS)**

October 1997

*(At the Association for General and Liberal Studies Conference, Toronto, Canada)*

The meeting was called to order by John Hinni, Southeast Missouri State University. Those attending were:

John Bennett, Arizona State University  
Beth Casey, Bowling Green State University  
Robert Craig, College of St. Scholastica  
Barbara Frankle, LeMoyné-Owen College  
John Gottcent, University of Southern Indiana  
William Gracie, Miami University  
David Green, Southeast Missouri State University  
Dale Haskell, Southeast Missouri State University  
Fred Hinson, Western Carolina University  
Fred Janzow, Southeast Missouri State University  
William Johnson, Arizona State University  
Tom Knapp, Loyola University of Chicago  
Bob Levy, Indiana State  
Jim Libbey, Embry-Riddle Aeronautical University  
Tom Lowe, Ball State University  
Cindy Margolin, San Jose State University  
Lloyd Monnin, Clark State Community College  
David Sigsbee, University of Memphis  
Larry Summary, Southeast Missouri State University

Minutes from the previous meeting were approved.

**Treasurer's Report:**

Our account has a balance of \$1,354.59 as of 9/30/97.

**President's Report:**

At the AGLS Executive Council Meeting, 14-16 February 1997, Hinni reported the following:

- Membership currently is nearly 300 with 66 paid members.
- Tom Lowe is working on a directory of general education programs and administrators. Sixty responses to requests for information have been received.
- Bob Levy and Steve Haley are working on the articulation of community colleges and four-year institutions.
- Fred Janzow and Rosemarie Carfagna are chairing a committee concerned with the lack of faculty development activities for general education.
- John Nichols and John Gottcent are working on accreditation criteria. Nichols has accessed standards and criteria for general education from regional accreditation bodies and is preparing a recommendation for the Council's consideration at the Toronto meetings.

- CAGLS is establishing a relationship with AAC&U. The arrangement includes: AAC&U will 1) solicit members for CAGLS annually, 2) publish two newsletters annually with CAGLS copy, 3) provide breakfast and program space at the annual AAC&U meetings, 4) coordinate filing an annual financial report to the IRS. The annual cost for these services will be \$200 or 10% of the annual dues.
- Jerry Gaff will have space for CAGLS to meet during the AAC&U meetings in Washington, DC, January 15-18, 1998. John Nichols, St. Joseph's; Fred Janzow, Southeast Missouri State; Jane Stephens, South Carolina Spartanburg, and Hinni will present a paper entitled *Problems and Solution of General Education Administration* at these meetings.

Board rotation was determined.

Three-Year Term	Two-Year Term	One-Year Term	Rotating Off
Steve Haley Fred Hinson Fred Janzow Haig Mardirosian	Barbara Frankle William Hanna John Nichols David Sigsbee Vickie Weiss	John Hinni Thomas Knapp Bob Levy Tom Lowe Louis Swift	Rosemarie Carfagna Ann Ferren Bob Frankle Jackie Johnson Ann Leffler

**Elections:**

- President, John Nichols
- President-Elect, Bob Levy
- Secretary, Barbara Frankle
- Treasurer, Vickie Weiss
- Past President, John Hinni

**Committee Reports:**

Gottcent reported for himself and Nichols regarding general education accreditation. Members received a distribution of various associations' summaries of accreditation standards (New England, Middle States, Southern, North Center, Western, Northwest); The American Academy for Liberal Education Standards; a newsletter of the Council of Colleges of Arts and Sciences; and General education Accreditation Standards for Selected Baccalaureate/First Degree Programs, compiled by Audrey Jones and Jerry Gaff. There was discussion about why we are wanting accreditation, the need to have good guidelines, the need for organizational clout. It was suggested that we meet with representatives from accrediting agencies for assistance.

Janzow distributed and reviewed the draft of *A Guidebook for Faculty Development Supporting General and Liberal Studies*.

Janzow demonstrated the CAGLS Web page and asked for suggestions and that any resource documents that are to be included should be sent to him. Levy congratulated Janzow on the design of the page.

**Other:**

A motion was moved by Levy and seconded by Knapp to proceed with the relationship between AAC&U and CAGLS.

Levy announced that Western Carolina University and Indiana State University will be coordinating the next AGLS meeting 15-18 October 1998 in St. Louis, Missouri, at the Adam's Mark Hotel.

Hinni announced that he will be retiring from Southeast Missouri State University in May, 1998. A job description for his position was made available. Frankle thanked Hinni for his leadership with CAGLS.