

**MINUTES OF THE COUNCIL FOR THE ADMINISTRATION OF GENERAL AND LIBERAL STUDIES
(CAGLS)**

October 17, 1998

(At the Association for General and Liberal Studies Conference, St. Louis, Missouri)

The meeting was called to order by John Nichols, St. Joseph's College. Those attending were:

Bill Badley, Middle Tennessee State University
Elizabeth Brockman, Central Michigan University
Lillian Cannon, Cheyney State University
Beth Casey, Bowling Green State University
John Catau, University College, Southwest Missouri State University
Charles Combs, Berklee College of Music
Robert Craig, The College of St. Scholastica
Dale Dowden, Vincennes University
Charles Evans, Eastern Illinois University
Gail Evans, San Jose State University
Robert Frankle, University of Memphis
John Gottcent, University of Southern Indiana
Michael Gress, Vincennes University
Bill Hayes, Valdosta State University
John Hinni, Southeast Missouri State University
Fred Hinson, Western Carolina University
Fred Janzow, Southeast Missouri State University
Bill Jenkins, Youngstown State University
Rod Kirk, Central Michigan University
Tom Knapp, Loyola University of Chicago
Bob Levy, Indiana State University
Chuck Lindsey, Florida Gulf Coast University
Tom Lowe, Ball State University
Cynthia Margolin, San Jose State University
Robert Mauldin, Shawnee State University
John Nichols, St. Joseph's College
Sandra Sarkela, SUNY Potsdam
Jane Stephens, University of South Carolina-Spartanburg
Genevieve Tighe, Delaware State University
Ted Vaggalis, Drury College
Vickie Weiss, Oglethorpe University
Russ Widener, Wichita State University
Hans Zorn, Roanoke College

Hinni moved that the minutes of the January 16, 1998 meeting be approved. Margolin seconded the motion. The minutes were approved with one correction.

Treasurer's Report:

Weiss reported that as of 30 September 1998, our account has a balance of \$1089.16.

President's Report:

Executive Director

In order to promote continuity in running the operations of the organization, it was proposed to eliminate the Secretary and the Treasurer as officers of the organization and replace them with a long-term elected officer with the title of Executive Director. The person will have a term of office of six years (equivalent to two full cycles of members of the Board) and the following responsibilities: receive dues from members, maintain the bank account, and pay bills; maintain membership list; maintain the web site; and receive and edit copy for the newsletter. Hinni

moved this change be accepted. Levy seconded the motion. All were in favor. Hinni moved that Fred Janzow of Southeast Missouri State University be elected as the Executive Director of CAGLS until October, 2004. Hinson seconded the motion. All were in favor. This action also has the consequence that the home office for CAGLS will be at SEMO for the next six years.

Change in Bylaws

The following changes in the by-laws were enacted: The following changes in the by-laws were enacted:

Gottcent moved that the following change be made, and Hinson seconded the motion. All were in favor. Article II, section 3, Membership Year; replace "first day" with "last day."

Action enacting Executive Director.

Article III, section 4, Executive Committee; The executive Committee shall be composed of the President, the immediate Past President, the President-elect, and the Executive Director. The terms of office are annual, except for the Executive Director who is elected for a term of six years.

Elections:

Hinni moved that Jane Stephens, University of South Carolina-Spartanburg, serve as President-elect (2000). Hinson seconded the motion. All were in favor.

The following Board members rotated off following a one-year term: John Hinni, Thomas Knapp, Bob Levy, Tom Lowe, Louis Swift.

The following volunteered as members of the Board for three-year terms (until 10/01): John Hinni, Tom Lowe, Cindy Margolin, Bill Badley, Bill Jenkins

Gottcent moved to accept these new appointments. Knapp seconded the motion. All were in favor.

Articulation Committee:

Nichols reported a project being developed that is mainly sponsored by AAC&U to carry on a dialogue between practitioners and various sources of accrediting bodies. A statement is being developed on an emerging concept of the way general education is organized.

Faculty Development Committee:

No report.

Other:

There was discussion regarding the CAGLS web site and a directory of general education administrators and information that could be included in the directory and the web site.

Dues shall remain \$20/year.

Nichols turned the meeting over to President elect for 1999, Bob Levy.

Appreciation:

Levy thanked Nichols for his work as president of CAGLS.

Levy thanked Janzow for the computer technology brought to this year's AGLS meetings, and Sue Ludwig for her administrative assistance.

Levy thanked Hinni as "emeritus organizer" for his willingness to continue to serve a three year term.

Announcement:

CAGLS will next meet at the AAC&U meetings in San Francisco, 28-30 January 1999.