

**CAGLS
MINUTES
OCTOBER 21, 2006, MEETING
AGLS CONVENTION, Indianapolis**

President Jake Jakaitis welcomed members to the meeting.

Minutes – Jakaitis asked for approval of the minutes from the spring 2006 AACU convention. Feiner moved and Jenkins seconded a motion to approve. Motion passed.

Treasurer's Report – Bill Jenkins, the Executive Director, presented the attached Treasurer's Report. He noted that although there were presently 31 members, five more would be paying their dues at the convention. The records would be passed on to the next Executive Director. Jenkins asked whether it was appropriate to dispose of the records when Fred Janzow was the EC. A consensus was reached that the new Executive Director should check to see if there were any legal implications, and dispose of the records if there were none. Feiner moved, Sproles seconded a motion to approve the Treasury Report. Motion passed.

Election – Jenkins announced that five members had been nominated prior to the annual meeting for four vacant positions on the Board of Directors, Jeffrey Coker from Belmont University, Margaret Cowan from Maryville College, Edward J. Katz from the University of North Carolina at Asheville, Robert Mauldin from Shawnee State University, and Karyn Sproles from James Madison University. For President-Elect the only nomination was Richard Schur from Drury University, and for Executive Director David Starrett from Southeast Missouri State University. No further nominations were made for CAGLS posts. Robert Mauldin decided to withdraw, suggesting that he wanted to give other members a chance to serve. Jake Jakaitis noted that there were only enough candidates for each position, and asked for a motion to approve the list of candidates. Feiner moved, Hopper seconded, a motion to approve. Motion passed. Susan Feiner took over as the President of CAGLS and conducted the remainder of the meeting.

Higher Education Directory – Feiner talked about her conversation with the chief editor of the HED. He had indicated an interest in the inclusion of a list of general education coordinators/directors/deans in the HED, and was willing to supply a list of their contacts at various colleges and universities. From those contacts it was Feiner's hope that CAGLS could construct a complete list by dividing up the accreditation regions, and asking board members and officers to make the contacts. A number of those present offered to work on particular regions. Jenkins encouraged Feiner to ask all board members to participate in this project. The completed list could serve as a recruiting tool for CAGLS.

AGLS MOU – Feiner asked Jenkins to explain what had happened regarding the MOU. Jenkins passed out a copy of a Memorandum of Understanding between CAGLS and AGLS. He explained that AACU had initiated a similar MOU several years ago that recognized CAGLS as

a co-sponsor of the annual AACU General Education conference, usually held in February or March. CAGLS Executive board had decided last year to pursue a similar MOU with AGLS. AGLS president, Peg Downes, had responded recently with some questions about financial support. Because of the voluntary nature of AGLS, versus the corporate organization of AACU, the Executive Board decided to drop its request for a subsidy of one registration at the annual conference – no AGLS board member was subsidized – and to offer to pay up to \$500 for room and board for the CAGLS sponsored speaker. Jenkins noted that if the MOU passed at this meeting, it would come before the AGLS Board in the afternoon. Motion passed in approval.

Papers at conferences – CAGLS had three presentations at this conference, which AGLS had recognized as CAGLS sponsored -- the standard workshop for new administrators, the AQIP presentations with Emily Johnson as a participant, and the presentation on changing general education directors with Susan Mooney and Joseph Favazzo. They had gone well, and it was hoped that CAGLS would continue to encourage its members to create panels or presentations on administrative problems at both the AGLS and AACU conferences.

**TREASURY REPORT
CAGLS
OCTOBER 21, 2006
AGLS CONFERENCE**

Bank Balance as of January 31, 2006 –	\$3117.78
Income January 31 to October 21 –	\$633.00 dues collection
Expenses January 31 to October 21 –	\$15.00 State of Missouri \$150.00 Susan Ludwig \$162.50 Jake Jakaitis
Income minus expenses –	\$380.50
Balance as of October 21, 2005 --	\$3423.28
Paid Members --	31