

MINUTES OF THE COUNCIL FOR THE ADMINISTRATION OF GENERAL AND LIBERAL STUDIES (CAGLS)

October 13, 2001

(At the Association for General and Liberal Studies Conference, Pittsburgh, Pennsylvania)

Bill Jenkins, Youngstown State University, called the meeting to order and welcomed everyone. Those attending where:

Bill Badley, Middle Tennessee State University
Paul Blaisdell, Baltimore City Community College
John Gottcent, University of Southern Indiana
Michael Gress, Vincennes University
John Hinni, Southeast Missouri State University
Fred Hinson, Western Carolina University
Marianne Hopper, St. Edwards University
Jake Jakaitis, Indiana State University
Fred Janzow, Southeast Missouri State University
Bill Jenkins, Youngstown State University
Emily Johnson, University of Wisconsin-LaCrosse
Tom Lowe, Ball State University
Rob Mauldin, Shawnee State University
Peter Mehl, University of Central Arkansas
John Nichols, St. Joseph's College
Judy Patton, Portland State University
Gil Porter, University of Missouri
Candyce Reynolds, Portland State University

Executive Director's Report:

Minutes from the November 4, 2000 meeting were approved (Porter/Gottcent) and accepted. Badley expressed his appreciation to Fred Janzow and Sue Ludwig for their administrative support of the group. He also thanked John Hinni for his contributions to general education. Jenkins expressed his thanks to Bill Badley for completing Jane Stephens' term as president of CAGLS.

Membership report: Janzow reported the total membership and paid membership for the group. There was a discussion about the membership fee and its benefits. It was decided that benefits of the group be made available to paid members only.

Budget report: Janzow reported \$2,785.42 in the checking account. He requested that CAGLS pay for mailings and associated costs. Janzow asked that CAGLS recompense Sue for her time. Jenkins assumed we should pay her. The budget report was approved (Nichols/Badley) and accepted.

Review of CAGLS Projects and Associated Task Groups:

Transfer Study for General and Liberal Studies: Evans and Margolin have been working on the transfer survey project. Approximately 70 responses were received from the first survey. The survey was then revised and resent which resulted few responses. There was discussion regarding interest and design of the survey.

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General Education Consultant Evaluators: Janzow reported on the new consultant's form available on the CAGLS website. He explained how the form is designed and its database with

search capabilities. There was discussion about the AGLS consultants list and its similarities with CAGLS. Janzow indicated there is a filter step, which allows new listings to be examined before they are added to the listing. An evaluation instrument will also be developed.

Best Practices in Administration of General/Liberal Education Programs: Badley reported on attending sessions with this focus at the AAC&U meetings in Atlanta last spring. Work is progressing, however, assistance is needed. Janzow asked that current progress be sent to the CAGLS membership and comments be returned.

Newsletter: There was discussion about initiating an electronic newsletter containing job notices, reports on specific topics, news bulletins, conference listings, etc. Members were encouraged to submit items for publication and assist in development of the newsletter.

Others: Jenkins discussed forming several committees to work on the following: Bylaws, Mission and Goals, and Newsletter. A sign-up sheet was circulated.

Alternate Meeting Consideration: There was a discussion regarding a proposal to alternate the annual CAGLS meeting between the AGLS annual conference and the AAC&U General Education Conference. This would involve a change in the Council's bylaws. It was suggested meeting twice a year, at AGLS and January AAC&U. Jenkins indicated that the bylaws committee would be charged with making a recommendation regarding multiple meetings between AGLS and AAC&U.

Elections:

Board of Director members completing their term includes: Bill Badley, John Hinni, Bill Jenkins, Tom Lowe, and Cindy Margolin. The ballot for Board of Directors contained the following names: Bill Badley, Tom Lowe, John Hinni, and Bill Jenkins. The following nominations from the floor were accepted: Paul Blaisdell, Emily Johnson and Bob Frye. Nominations closed and the ballot was approved. The ballot for President-Elect contained the following names: John Nichols and David Sigsbee. The following nominations were received from the floor: John Gottcent. Gottcent declined. There being no other nominations the ballot was approved. Ballots were cast. The following individuals were elected to the Board of Directors: Bill Badley, Bill Jenkins, Paul Blaisdell, Emily Johnson, and Bob Frye. John Nichols was elected President-Elect.

Other:

There was a discussion about the current list serve and its activity. Members agreed that it is an important communication tool and all were encouraged to make use of it.

Meeting adjourned.