

Minutes of the Council for the Administration of General and Liberal Studies (CAGLS)

October 19, 2002

(At the Association for General and Liberal Studies Conference, Louisville, Kentucky)

Bill Jenkins, Youngstown State University, called the meeting to order and welcomed everyone.

Executive Director's Report:

- Minutes from the October 13, 2001 meeting were approved.
- Budget report: Janzow reported \$2,575.87 in the checking account. It was decided to compensate Sue Ludwig for her clerical assistance at the rate of \$10/hour. There was a discussion about the breakfast being covered by the conference fee. The Listserv was discussed and how to send messages to those on the list.

Review of CAGLS Projects and Associated Task Groups:

- The website was reviewed.
- Mission and Goals: The CAGLS Mission and Goals was approved (Porter/Johnson).
- Constitutional Committee: Badley presented the proposed changes and suggested that the revisions be voted on when the new president of CAGLS takes charge.
- Two-Year Project: Blaisdell e-mailed the two-year CAGLS members and polled them, receiving only a few responses. He concluded that some issues appear to be already in the process of being addressed, and proposed continuing the project group another year. Sign-up sheets were distributed for volunteers to sign up.
- Badley led a discussion on the AAC&U--CAGLS agreement regarding the co-sponsorship of the Network for Academic Renewal conferences.
- Janzow reviewed the "Best Practices" document. Revisions will be incorporated and distributed for CAGLS members' approval.
- Badley led a discussion on the CAGLS Consultants List. The following suggestions were given:
 - Establish criteria to evaluate consultant applicants
 - Applicants should have experience/administrative responsibility
 - Record of attendance: AGLS/CAGLS
 - Membership in AGLS/CAGLS
 - Two references

Elections:

Ballots were distributed. Badley received president-elect by acclamation. The following individuals were elected to the Board of Directors: Michael Gress, Judy Patton, David Sigsbee, Kathleen McSharry, Jake Jakaitis, Belinda Miles, and Thomas Zelman.

John Nichols, in-coming President, called the meeting to order.

A motion was moved and seconded to approve the constitutional revisions (JK/Miles).

Meeting adjourned.