

**MINUTES OF THE COUNCIL FOR THE ADMINISTRATION OF GENERAL AND LIBERAL STUDIES  
(CAGLS)**

November 4, 2000

*(At the Association for General and Liberal Studies Conference, Chicago, Illinois)*

Bill Badley, Middle Tennessee State University, called the meeting to order. Those attending were:

Bill Badley, Middle Tennessee State University  
David Benfield, Montclair State University  
Paul Blaisdell, Baltimore City Community College  
Steve Bowen, Michigan Tech  
Ron Brown, Southwest Texas State University  
R. Andrew Burt, New Mexico State University Dona Ana Branch  
Ron Burwell, Messiah College  
Beth Casey, Bowling Green State University  
Gail Evans, San Jose State University  
John Gottcent, University of Southern Indiana  
Mike Gress, Vincennes University  
John Hinni, Southeast Missouri State University  
Fred Hinson, Western Carolina University  
Russell Hollander, St. Martin's College  
Fred Janzow, Southeast Missouri State University  
Bill Jenkins, Youngstown State University  
Edward Katz, University of North Carolina at Asheville  
Bill Kirkwood, East Tennessee State University  
Bob Levy, Indiana State University  
Tom Lowe, Ball State University  
Cindy Margolin, San Jose State University  
Rob Maudlin, Shawnee State University  
Bill McKinney, Southeast Missouri State University  
Tom Miles, Central Michigan University  
John Nichols, St. Joseph's College  
Gil Porter, University of Missouri - Columbia  
Annette Sisson, Belmont University  
Pat Stevens, University of Memphis  
Vickie Weiss, Oglethorpe University  
Alan Woolfolk, Oglethorpe University

**Executive Director's Report:**

Minutes from the October 29, 1999 meeting were approved (Hinson/Maudlin).

Janzow distributed a packet containing informational items: listing of officers and executive board members and a current membership list of CAGLS. He reported a balance of \$2,196.55 in the checking account.

**CAGLS Transfer Project:**

Margolin and Evans reported that 70 institutions responded to the survey. They determined that the questions were too open and institutions defined the core curriculum differently, therefore, the survey will be revised and resent.

**AACU Project on Accreditation:**

Nichols provided an update. He stated liberal education is the focus of the project, which is funded by the greater expectation project.

**Projects:**

There was general discussion about future CAGLS projects and associated task groups: program description handbook; creation of a list of general education consultants and evaluators; best practices in general education programs. Volunteers for projects were asked to remain after the meeting.

**Proposed Change in Bylaws:**

The following change was approved (Hinni/Levy).

ARTICLE IV

*OFFICERS AND MANAGEMENT*

Section 1. Election and Term of Office. The officers of the Council to be elected by the Board of Directors shall be elected annually at one of the annual meetings of the Board of Directors. The officers will assume responsibilities of office at the annual conference of the Association for General and Liberal Studies. Each officer shall hold office until a successor has been duly appointed or elected or until he/she resigns or shall have been removed from office in the manner hereinafter provided.

*PROPOSED CHANGE:*

Section 1. Election and Term of Office. **The officers of the Council shall be elected by the Council members at the annual meeting of the Council for Administration of General and Liberal Studies. The officers will assume responsibilities of office at the annual meeting at which they are elected.** Each officer shall hold office until a successor has been duly appointed or elected or until he/she resigns or shall have been removed from office in the manner hereinafter provided.

**Elections:**

Board of Director members completing their term includes: Fred Hinson, Haig Mardirosian, and Steve Haley. By ballot vote, the following individuals were elected to the Board of Directors: Ron Brown, Annette Sisson, and Pat Stevens.

Bill Jenkins was declared President-elect by acclamation.

**Other:**

Levy expressed thanks for Fred Janzow and Sue Ludwig for their contributions to the operations of the group.

Meeting adjourned.