

# Welcome to Kent Library

## Information for New Faculty

### Books

#### In Kent Library

- Over 400,000 in **Kent Stacks** on 4<sup>th</sup> floor, arranged by Dewey Decimal System.
- **New books** and **bestsellers** on main floor.
- **Reference books** on 3<sup>rd</sup> floor.
- Many reference books available **electronically** in Credo and Oxford Reference Collections.

#### From Other Libraries

- **MOBIUS** – statewide sharing program. Receive books in a week. Access from Kent Library Catalog.
- **Interlibrary Loan** – Access from Library Homepage.



## Articles

### Electronic Databases

- Over 50 databases available from Library Homepage
  - JSTOR, Academic Search Premier, and Proquest Research Library...
- E-Journal Portal allows you to search for a particular electronic journal.

### Print Journals

- Can be searched from E-Journal Portal or Kent Library Catalog.
- Print periodicals and indexes on main floor by the Periodicals Desk.

## Course Reserves

### Reserve Library Materials For Your Students!

Reserves are library materials that have been reserved for a class at the request of a faculty member.

Reserve materials check out for hourly or daily time periods - for instance, a 2-hour check out or a 3-day check out.

You can select the check out length that will work best for your class.

You can place books, DVDs, videos, and hard copies of articles on reserve. You may also place your personal copies of materials on reserve.

To place items on reserve, come to Kent Library!

If your reserves are from the Instructional Materials Center, visit that service desk to pick up the form. If your materials are from the stacks, visit the Circulation desk. Either of these desks will be happy to answer any questions you have about course reserves!



## Reference Services

### Availability

- 7 full-time reference librarians available to serve you and your students.
- Come to the reference desk on the third floor, or call to schedule a research consultation.
- Reference librarians have created subject research guides in a variety of areas to help your students get started with their research.

### Contact the Reference Department

- Phone: 573-651-2230
- Email: [kentreference@semo.edu](mailto:kentreference@semo.edu)
- Delicious account: [delicious/kentlibrary](http://delicious/kentlibrary)



x2230

## Classroom Instruction

### Information Literacy

We can teach students how to locate, evaluate, and effectively and ethically use the information they need.

### Involving librarians with your class:

- Classroom instruction – in your classroom or ours
- Searchpath – Self-paced, interactive, online tutorial
- Web-based resources – subject research guides, on-line tutorials and worksheets, etc.
- Assignments



Photograph by Flickr user James Sarmiento

### For more information contact:

- Claudia Ruediger – [cruediger@semo.edu](mailto:cruediger@semo.edu) | 986-6793
- Matthew Olsen – [molsen@semo.edu](mailto:molsen@semo.edu) | 986-4967



**IM Center**

**The Instructional Materials Center**  
**573-651-2234**  
**on campus: x2234**

The Instructional Materials Center is located on the 3<sup>rd</sup> floor of Kent Library. Inside the IMC, you'll find comfy seating, group work spaces, computers, and viewing rooms with flat panel TVs, VCRs, and DVD players. The most important thing you'll find in the IMC is the **service desk**, staffed by SEMO students ready to help you find materials for your teaching and entertainment needs!




- DVDs and Videos. Over 12,000 documentaries, teaching films, fine arts, dramas, comedies, foreign language films and more are all available for check out.
- Picture books, chapter books and non-fiction for children and young adults.



- Curriculum planning and classroom management books.
- Kits, Games, CDs, and Teaching Aids.
- Audio books – over 100
- Video cameras for check out
- K-12 Textbooks
- 1 multi-region DVD player



**What's in the IMC?**




**Multimedia Center**

**Heather MacDonald Greene**  
**Multimedia Center**

- Three production rooms equipped with tools to help your students with multimedia projects.

- Video, photo and sound editing.
- Microsoft Office 2007 – production rooms perfect for group PowerPoint or group work.
- VHS to DVD conversion for non-copyrighted materials; Adobe CS4 coming soon.
- Webcams with Skype
- Tours available or reserve the entire center for a class project! Contact Vicki Gruzynski at [vgruzynski@semo.edu](mailto:vgruzynski@semo.edu), x2748 or visit [library.semo.edu/info/mmc](http://library.semo.edu/info/mmc) for more info.



## Get Involved

### Library Liaison

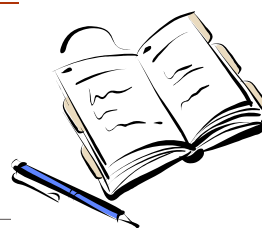
Kent Library relies on departmental faculty to aid in book and journal selection. Find out who your faculty liaison is!

### Athenaeum Series

Faculty give presentations or recitals in the Library on topics that interest them. We also host faculty art exhibits.

### Tweedy Endowment for Books

Faculty may submit a request for the Library to purchase up to \$3500 of new books through the Tweedy Endowment. This is a peer-reviewed grant.



Find us on 

## Library Website

<http://library.semo.edu/>

- Access databases and Kent Library Catalog.
- Submit ILL requests and renew books.
- Check loan periods and library policies.
- Access Faculty Resources page.



The screenshot shows the Kent Library website homepage. At the top left is a small logo with the text 'SOUTHWESTERN MISSOURI STATE UNIVERSITY'. To its right is the text 'Kent Library' in a large, serif font. Further right is the text 'Southeast home page'. Below the main title, there is a list of search options: 'articles: journals, magazines, newspapers', 'books, videos, reserve materials', 'web searching tools', 'quick facts & reference shelf', and 'archives, manuscripts & rare books'. A red 'Find' button is positioned to the left of this list. At the bottom right of the screenshot is a photograph of two people sitting on a stone wall in front of a building.



Questions?

**Credits**

Vicki Gruzynski, Information Services Librarian & Multimedia Center Coordinator

Matthew Olsen, Information Services Librarian