

Audio and Music Compliance

Making **Audio and Music** ADA Compliant

Components	Guideline	Tips
Audio	<ul style="list-style-type: none">• Provide a transcript for the audio that you produce	<ul style="list-style-type: none">• Save your audio files as mp3, wav, aiff, or wma. Mp3 will be the smallest file size• Once audio is transcribed, save it as .txt, .rtf, .doc, or .docs• If you record your own audio, record in a quiet location with a good microphone• Double check spelling and grammar of the transcript